

## **Minutes TDNP Steering Group Wednesday**

**13<sup>th</sup> March 2023, 6.00pm**

### **Tavistock Town Council Chamber**

#### **Steering Group members attending**

Ursula Mann, Chair and, Cllr

Pete Squire, Cllr

Stuart Honey, Secretary

Dr. Sharon Gedye (SFHEA)

Kit Harbottle

Janna Sanders - via Zoom

Sue Spackman

Ian Wright

#### **Visitor attending**

Stuart Todd – Project Manager

#### **Apologies**

Cllr Phil Peers

Acknowledgement of successful community conversation on 22<sup>nd</sup> February. 80 attendees including many first-time public meeting attendees, especially enthusiastic younger residents scrutinising VAO proposals for the six topics. 50 new sign ups to the newsletters. Engagement with local community also continued with successful presentation to Tavistock District Chamber of Commerce breakfast. Useful comments and feedback have been fed into the proposals ahead of preparation of policy document. TNDP has also had good coverage in Tavistock Times Gazette.

1/ Agreement of Project plan, Fee proposal, Finance report and request to Council – steering group approved by vote

2/ Agreement of appointment of volunteer Finance Coordinator, Steve Stolliday – steering group approved by vote

3/ Comms policy – Initial contact to organisations/individuals for requests for meetings, evidence gathering and advice etc will be made in the first instance by the secretary via [Tavistockplan@gmail.com](mailto:Tavistockplan@gmail.com). The steering group member should send draft of the email and contact details to the secretary who will send on their behalf, to invite direct dialogue.

4/ The balance of the evening was handed over to Stuart Todd, Project Manager, who carefully went through every topic vision aim and objective, helping us all to appreciate and understand how we should prepare realistic policies for the neighbourhood plan.

Having received the fourth iteration of our topic VAO document, he reviewed with us the policy intents that he has drafted based on our VAO.

Stuart is able to use his knowledge and experience gained working on other NDPs around the South West, to offer successful policy plan examples that might be applied to the Tavistock plan.

5/ As we are in election purdah time until after the May elections there will not be any external communication with the community. Time will be spent on research and preparation on drafting the policies under the various topic headings of the VAO.

6/ The next steering group meeting will be on 19<sup>th</sup> April 2023 at 6.30pm, Tavistock Council Chamber.

7/ The meeting adjourned at 8.45pm.