

**Minutes Tavistock NDP Steering Group meeting  
Wednesday December 6th, 2023, 6.30pm  
Church Lane, Pineapple Room, Tavistock**

**Steering Group members attending**

Ursula Mann, Chair & Cllr  
Pete Squire, Cllr  
Stuart Honey, Secretary  
Dr Sharon Gedye  
Kit Harbottle  
Julu Irvine Cllr  
Gemma Loving  
Janna Sanders, BID Manager  
Sue Spackman

**Apologies**

Ian Wright  
Trevor Munroe, Cllr

**1/ Review of previous minutes**

Approved

*NOTE: ACTION from previous minutes: Landscape views will be collected & photographed by Stuart Honey and will be put in a created image folder in Dropbox.*

**2/ Updates, latest policy draft etc.**

The draft was submitted to WDBC and we have received very positive feedback, with some constructive comments to be included in the draft. Work on draft plan undertaken by Stuart Todd and SG members together, will be via email over the next month ahead of presentation to Tavistock Town Council by the end of January 2024.

Work on Design Guide by Simon Hargreaves at AECOM is ongoing and will be submitted with the plan.

**3/ Community Facilities**

Definition and listing of community facilities in Tavistock to be finalised.

ACTION: Ian Wright

#### **4/Planning Reg 14 Consultation**

On completion of the draft, the next phase is to go out to consultation to the community at large – the residents and businesses of Tavistock. We have examples of other Neighbourhood plans in the region to gather ideas and information as to an effective way forward.

#### **4a/ Communications**

Media

Tavy Link article - Tim Randell, proprietor has generously given space for February/March 2024 issue.

Local Media e.g. Tavistock Time Gazette/Moorlander

ACTION: Stuart Honey to provide copy and photos

Social media – ongoing

ACTION: Ursula Mann/ Stuart Honey

Newsletter

ACTION: Stuart Honey - discuss with Ursula the timetable.

#### **4b/ Community events**

Tavistock Chamber of Commerce breakfast February 2024: Ursula Mann/Stuart Honey.

Tavistock Area Christians Together:

ACTION: Kit Harbottle to research possibility of presentation.

Events in February/March including Half term time.

Community presentation – evening event

ACTION: Julu Irvine to contact Stannary Brewery for evening event.

Community presentation – daytime event x2?

ACTION: Sue Spackman to contact Guildhall/VIC for possible presentation in courtroom or entrance to VIC.

Community presentation – static display, ongoing in Library foyer.

ACTION: Julu Irvine to make contact with library.

#### **4c/ Display material, posters, flyers**

ACTION: Ursula Mann to review what is needed and Janna Sanders to assist in design

Posters in Bedford Square; flyers in local businesses and community notice boards

ACTION Janna Sanders , Ursula Mann

#### **4d/ Other activity**

Prepare profile and preamble of the plan with group photos of SG

ACTION: Ursula Mann/ Stuart Honey in first quarter 2024

#### **5/ Next SG Meeting**

Wednesday January 10<sup>th</sup>, 2024, 5:30pm Tavistock Town Council Chamber

Stuart Todd to attend.

**6/ NO AOB; meeting adjourned at 7.30pm**